

**VDC- Montana
Time Sheet and Reimbursement Schedule 2021**

Pay Period	Pay Period Start Date	Pay Period End Date	Timesheet Submission Due Date	Direct Deposit Date
1	11/29/2020	12/12/2020	12/14/2020	12/18/2020
2	12/13/2020	12/26/2020	12/28/2020	1/1/2021
3	12/27/2020	1/9/2021	1/11/2021	1/15/2021
4	1/10/2021	1/23/2021	1/25/2021	1/29/2021
5	1/24/2021	2/6/2021	2/8/2021	2/12/2021
6	2/7/2021	2/20/2021	2/22/2021	2/26/2021
7	2/21/2021	3/6/2021	3/8/2021	3/12/2021
8	3/7/2021	3/20/2021	3/22/2021	3/26/2021
9	3/21/2021	4/3/2021	4/5/2021	4/9/2021
10	4/4/2021	4/17/2021	4/19/2021	4/23/2021
11	4/18/2021	5/1/2021	5/3/2021	5/7/2021
12	5/2/2021	5/15/2021	5/17/2021	5/21/2021
13	5/16/2021	5/29/2021	5/31/2021	6/4/2021
14	5/30/2021	6/12/2021	6/14/2021	6/18/2021
15	6/13/2021	6/26/2021	6/28/2021	7/2/2021
16	6/27/2021	7/10/2021	7/12/2021	7/16/2021
17	7/11/2021	7/24/2021	7/26/2021	7/30/2021
18	7/25/2021	8/7/2021	8/9/2021	8/13/2021
19	8/8/2021	8/21/2021	8/23/2021	8/27/2021
20	8/22/2021	9/4/2021	9/6/2021	9/10/2021
21	9/5/2021	9/18/2021	9/20/2021	9/24/2021
22	9/19/2021	10/2/2021	10/4/2021	10/8/2021
23	10/3/2021	10/16/2021	10/18/2021	10/22/2021
24	10/17/2021	10/30/2021	11/1/2021	11/5/2021
25	10/31/2021	11/13/2021	11/15/2021	11/19/2021
26	11/14/2021	11/27/2021	11/29/2021	12/3/2021

Please assure that time sheets and other payment requests are submitted in a timely manner. Timesheets and invoices may be sent in as soon as the service has been provided. It is not necessary to wait until the due date.

Time sheets, reimbursements, employee paperwork and check requests received by the ARIS Solutions office after the due dates posted above will be processed with the next pay period.

Send to:
ARIS Solutions
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White River Junction, VT 05001

Questions?
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